



**The Corporation of the Municipality of Red Lake**  
**MINUTES OF A COMMITTEE OF THE WHOLE MEETING**

**Tuesday, October 15, 2024, 5:00 pm**  
**Council Chambers**

**PRESENT:** J. Hager, Chair  
F. Mota, Mayor  
W. Badiuk, Councillor  
D. Geary, Councillor  
J. Kristoff, Councillor

**STAFF:** T. Stirling-Kattler, CAO  
C. Goulet, Clerk  
M. Forsythe, Director of Operations  
R. Gagne, Treasurer  
K. Grondin, Executive Assistant

**1. CALL TO ORDER**

The Chair called the meeting to order at 5:00 p.m.

**1.1 Land Acknowledgement Statement**

We, the Municipality of Red Lake acknowledge that our foundation and the spaces in which we live and maintain are on the lands of the Anishinaapek of Red Lake; the traditional lands of Lac Seul and Wabauskang First Nations, and Treaty 3 territory. As we are all Treaty people, we will continue to cherish the reciprocity of all our relationships on these sacred Lands and Waters.

**1.2 Anyone present may not record (video or audio) and/or leave any cell phone on without permission**

The Chair advised that anyone present may not record (video or audio) and/or leave any cell phone on without permission.

**2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**2.1 For the agenda for this meeting; and**

None at this time.

**2.2 For minutes of a meeting at which a member was not in attendance**

None at this time.

**3. DELEGATION/DEPUTATIONS**

**3.1 Henry Wall, KDSB; Norseman Inn Housing Project.**

Henry Wall advised that KDSB will be converting the Norseman Inn into a ten-unit senior housing complex and will have age friendly strategy and supports onsite. He noted that there will be an activities room and common for residents to use. He reported that the building permit application has been submitted and that they are working on a site plan

control agreement. He advised that construction is to start after Christmas and the completion target is September 2025.

Council inquired as to when applications will be open. Mr. Wall advised that a wait list will start at the end of summer 2025 and that certain milestones will have to be met prior to advertising.

**4. ADMINISTRATIVE REPORTS (and motions if required)**

**4.1 CAO**

**4.1.a Staff Report - Fire Department Service Levels.**

The CAO reported that the recommendation is to maintain the existing services. She noted that an investment in training is required but there is no additional equipment requirement to maintain levels of service. She advised that with regards to the training, the recommendation is that Council budgets approximately ninety thousand dollars per year and that there will be an increased investment in 2025 to comply with July 21, 2026 standard.

She advised that there have been some significant water rescue calls and inquired if water rescue is a service Council would like to provide and if so at what level. Council noted that they would like to know the associated cost for training and what would be used on the water/ice to rescue someone. They would also like details if the previous rescues have been on ice or water. Council requested annual updates as it is a three-year plan.

**MOTION # CW-46-24**

Moved By Councillor Kristoff  
Seconded By Councillor Geary

RESOLVED that the Committee of the Whole hereby recommends Council accepts Staff Report Fire-24-01 regarding an update to the Establishing & Regulating By-Law for the Municipality of Red Lake's Fire Department to continue with the existing services provided by the Fire Department and approve the proposed amended organizational structure for the department.

**CARRIED**

**4.1.b Staff Report - Prudent Investor Standard for Municipal Investments.**

The CAO advised that the recommendation is to adopt the Prudent Investor Standard. She reported that the only way to reverse the decision of adopting the standards is through the Lieutenant Governor. She advised that the proposal is to invest \$2.3 million dollars. She reported that on an annual basis the Municipality will receive an Investment Plan to be reviewed and ensure compliance with the Investment Policy Statement. Council and Staff still retain oversight over the investment, and it is a risk adverse program and provides more investment opportunities.

**MOTION # CW-47-24**

Moved By Councillor Kristoff

Seconded By Councillor Badiuk

RESOLVED that the Committee of the Whole hereby recommends Council accepts Staff Report CAO-24-05 regarding the Investment Policy Statement, Authorizing By-Law to adopt the Prudent Investor Standard, and provide permission for the Treasurer to complete the Municipal Questionnaire.

**CARRIED**

**4.1.c 2025 Tariff of Fees.**

The CAO reviewed the proposed increases and advised that the recommendation includes removing the forms from the By-Law. She highlighted the addition of non-resident rates for recreational facilities and the waste transfer station. The CAO confirmed that the non-resident rates will be advertised. The CAO advised that Staff is exploring the possibility of an additional infrastructure fee for undeveloped vacant lots to encourage development.

The Committee concurred with the recommendations and a By-Law will be brought forward at the next Council meeting.

**4.1.d Staff Report - Municipal Accommodation Tax Review.**

The CAO advised that since implementation over \$430,000 has been collected with \$210,000 being reinvested into the community by the Highway 105 Tourism Board. She noted that the following three options were considered to increase the MAT revenue:

1. Increase the rate from 4% to 6%.
2. Include tourist camps
3. Include short term rentals

She explained that there would be difficulty in determining how much of their fees are attributed to accommodations and currently we don't have the staff capacity to make the determination, and it would be hard to validate the rates. She advised that short term rentals are currently not regulated within the Municipality. She advised that at this time, Staff does not recommend including tourist camps and short-term rentals in the MAT program.

**MOTION # CW-48-24**

Moved By Councillor Badiuk

Seconded By Councillor Kristoff

RESOLVED that the Committee of the Whole hereby recommends that Council accepts Staff Report CAO-24-04 regarding a Municipal Accommodation Tax increase from 4% to 6% effective January 1st, 2025, to not include tourist camps within the Municipal Accommodation Tax By-Law and to defer a decision on enforcing Municipal Accommodation Tax on short term rentals.

**CARRIED**

#### 4.1.e Special Event Recognition Policy.

The CAO reported that the recommendation was to include former employees, current and former Council members, and current and former Volunteer Firefighters. She noted there is also a request to increase the dollar value for recognition gifts.

The Committee directed that the revised Special Event Recognition Policy be brought forward for consideration at the next Council meeting.

#### 4.2 Clerk

##### 4.2.a Follow-up to Property Standards Training.

The Clerk advised that Council and Staff received Property Standards training from Shayne Turner, Municipal Compliance Solutions, and highlighted the following topics covered in the training:

- Reasonableness
- Education and Prevention in addition to Enforcement
- Reactive and Proactive approach with complaint based being the most common source of orders
- Balance of available resources, expectations, flexibility, level of service and community tolerance
- Financial and emotional impacts

She noted that the Property Standards By-Law (2001) requires updating and that a standalone Vacant Building By-Law will be brought forward for consideration in the future.

Council advised that they found the training beneficial and agrees with the educational approach. The challenges with CRA regulations and guidelines regarding vacant buildings were noted by Council.

#### 4.3 Treasurer

None at this time.

#### 4.4 Director of Operations

None at this time.

#### 4.5 Procurement & Resource Planning Manager

None at this time.

### 5. **REFERRED AND DEFERRED ITEMS**

None at this time.

### 6. **NEW BUSINESS**

#### 6.1 Public Sector Salary.

The Committee recommended that a resolution be brought forward at the next Council meeting for consideration regarding the Public Sector Salary sunshine list.

6.2 AMCTO - Municipal Election Act.

The Clerk reported that AMCTO has introduced amendments to the Municipal Elections Act to the Province and have asked that these amendments be adopted ahead of the 2026 election and that more longer term amendments be adopted prior to the 2030 election. The request is to support Ontario municipalities that are tasked with conducting the election. As the Clerk, she supports the request and amendments.

The Committee directed that a resolution brought forward for consideration at the next Council meeting.

6.3 ROMA Conference - Attendance.

The Chair advised that the Conference is to be held January 19th - 21st, 2025. She advised that she will be attending on behalf of the ROMA Board. The Mayor and CAO confirmed they will be attending. Councillor Geary sent an email expressing interest in attending the conference. No other Council members expressed interest in attending.

The Committee directed that a resolution be brought forward for consideration at the next Council meeting.

7. **MOTIONS (to be brought forward after applicable item)**

None at this time.

8. **ADJOURNMENT**

The meeting was adjourned at 6:11 p.m.

**MOTION # CW-49-24**

Moved By Councillor Badiuk

Seconded By Councillor Kristoff

RESOLVED that the Committee of the Whole hereby adjourns to meet again at the call of the Chair.

**CARRIED**

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Fred Mota, Mayor

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Christine Goulet, Clerk